



# **Account Opening Form**

(For Institutions Only)

#### **General Instructions**

- 1. Fill the form in block letters. Please do not overwrite as it might lead to errors in processing your application.
- 2. All fields are mandatory except for Official Use only.
- 3. Please tick in the appropriate box where applicable, otherwise mark N/A (Not Applicable).
- 4. It is the responsibility of the applicant to understand the general instructions, terms and conditions and risk disclosure mentioned in this form.
- 5. All cheques should be made in favor of "CDC Trustee HBL (Name of fund)"
- 6. Please submit complete documents including list of all directors on company letterhead, CNIC(s), Latest Audited Financial Statements, Memorandum and Articles of Association and Board
- Resolution along with this form.
- 7. Redemption proceeds will be made to the bank account as specified on this form only.
- 8. If assistance is required in filling this form, please contact (021) 111-425-262.

HBL			FUN	D Date				
CLASS	UNITS			Folio Number				
Personal Informat	ion							
Name of Entity		Contact Person			Designa	tion		
NTN No.				Zakat Deduct	tion Yes	No (	If 'No' please attach affidavit)	
Registered Office	Address							
Tel. (Res)		Tel. (Off)						
Email(s)				Mobile				
Bank Details								
Bank Name				Accou	int number			
Branch Name & A	ddress				City			
Investment Detail	s							
Amount (Rs.)				Cheque/D	.D/P.O No.			
Amount in words								
TYPE		UNITS		Frequency	Monthly	Quarte	erly Half-Yearly	
To be deposited	in Bank			Accou	nt number			
		aft and sent to the registered add	ress					
(for Income Units plea	ase opt the payment freque	ency)						
Cash Dividend Pa	yment							
To be reinvested	for purchase of add	itional Units						
To be deposited	in Bank			Accou	nt number			
To be paid by ch	eque and sent to the	e registered address						
Bonus Units								
Credited to acco	t below	Cheque sent to	registered addres	S				
Encashed at ex-l	oonus price	Bank Name and Branch			Account No			
<b>Operational Instru</b> To be signed by:	ictions							
Single Signatory	All a	uthorised signatories	Jointly (Any Two)	Other	s (Please specify)			

## **HBL Asset Management Limited**

7th Floor, Emerald Tower, Clifton, Karachi. UAN: (021)111-425-462, Fax: (92-21)35168455

#### Know Your Customer (KYC) [Not applicable for investors who have already invested in our funds]

This section is meant and adopted to establish the identity of the client by using reliable, independent source of documents, data and information, under SECP Circular No.12 of 2009.

Customer Type	/Societies/NGOs		Government Organisation						
Joint Stock Company			Public, Private)			District Government/Local Government Organisations			
Partnership (Registered/U			iregistered)			Foreign Missions/International			
	pecify)								
Nature of Business	Import/Export		Manufacturing		Agriculture		Trading	Other	
Name of Directors/Trus	stee/Partners	1.							
		2.							
		3.							
		4.							
		5.							
		6.							
		7.							
		8.							
Customer Care									
Delivering Account Statements			By Post		By Email		Not required		
Frequency of Account Statements			Monthly		Quarterly				
Subscription to NAV Alerts			By Email		By SMS				
Frequency of NAV Alerts			Daily		Alternate D	ays	Weekly		
Subscription to FMR Service			By Post		By Email		Not required		
Subscription to view Online Account Statement			Yes		No (If ye	s) Email			
Financial Statements			Email		Hardcopy/F	dcopy/Printed			

### Declaration and Signature

We request you to open our account in HBL Asset Management as per the given details. We hereby acknowledge having read and understood the relevant Trust Deed, Offering Document and Associated Risks. We confirm that the information furnished by us herein, is true, correct and complete in all respects.

Authorised Signatories			Signature of Applicant Official Stamp (in case of Institutional Clients)
Name	Signature	Date	
Name	Signature	Date	
Name	Signature	Date	

## For Official Use Only

HBL			Units at			NAV purchased on			
	Form duly completed Rele			ant copies and documer	Distri	butor Name			
Distributor Code			Purchase ID.			User ID.			
Application Processed by			IT Updated on		Signature & Sta				
Provisi	onal Reco	eipt							
Receive	d	Rs.	from		for sale of		Un	nits of	
Name o	of Bank				Branch				
						Units will be issued based o	on the NAV on the da	y the payment	is realized

Date

Signature & Stamp