

ASSET MANAGEMENT LTD. ایسیبٹ مینجمنٹ لمیڈڈ

Redemption Form

The propose processed will be made to the Basia Account as specified on this form. The refer pier specified below only	Original (physical) certificate(s) m Redemption cheques will be dispa	ntched to you	ur address								
Secount Title Guardian Name (pt any) NIC No. (Pappinale) Redemption: Units OR Amount (Please fill the appropriate field below only) **Name of Fund (a) **Type of Units Coord this recent Coord this recent Units OR Amount in (Rs) Amount in Words Amount in Wo				as specified	on this form.			*Folio N	umber		
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physical certificates are held, please attach certificates with this form, and provide: Certificate No	Redemption:	Units C)R	Amount	(Please fill th	ne appropriate field b	elow only)				
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GUIDELINES General Instructions

- 1. Please complete the Redemption Form in BLOCK LETTERS and write with a ball pen.
- 2. This form is required at the time of redemption of units of the respective fund(s).
- 3. It shall be the responsibility of the applicant to pay all stamp and other duties, taxes and processing charges (if applicable) upon submission of this form.

Account Holder Information:

4. Applicant name, investor ID No. and CNIC / Passport No. should be clearly mentioned in the form.

Physical Certificate Details:

5. In case of Physical Certificate(s) (if issued), then original Physical Certificate(s) must be attached with the Fund Redemption Form alongwith certificate number(s) clearly mentioned in the form.

CDS Account Details

- 6. In case of holding in CDS (if any), CDS Redemption Request (duly signed and stamped) must be attached with Redemption Form along with complete CDS details.
- 7. Zakat will be deducted, in case Zakat affidavit has not been submitted. (CZ-50)
- 8. Back end load will be applicable as per constitutive documents of the funds / plan

Redemption Details:

9. The Unit Holder may choose to specify the redemption in terms of Rupees or Units. For redemption of all Units please simply write the word "All" in the number of units column.

Payment Instructions

- 10. Redemption Payment to Unit Holder(s) shall be made either through cross cheque / pay order / online bank transfer. However, in case of online payment transfer, the bank account status should be "Online" for the said transfer. Any error in filling this information may cause delay in transfer of funds to the said Unit Holder(s) or in case of any discrepancy in the bank details, payment will be made through cross cheque / pay order in the name of principal unit holder.
- 11. Payment of redemption proceeds shall be made within 06 business days after receipt of the form.

Queue System

12. If redemption request on any single day exceeds 10% of the total number of units in issue, the Trustee on the instruction of Management Company may redeem only 10% on first come first serve basis and defer the balance to the next business day.

 $Only for HBL\ Energy\ Fund\ formerly\ PICIC\ Energy\ Fund\ The\ following\ documents\ or\ information\ must\ be\ submitted:$

- 13. (a) Account opening form for inactive accounts
 - (b) Broker Bill / 4 years CDC Account Activity Report for calculation of Capital Gain Tax (CGT).

Other Instructions

- 14. In case the Unit Holder(s) signature(s) varys from the specimen signature(s) provided in the Account Opening Form, the transaction will be treated as "Cancelled".
- 15. In case the form has been filled by the guardian on behalf of the minor, the name of the guardian should be written clearly in the form. Note that the payment shall be made in the name of the Guardian only.
- 16. If acknowledgement is not received within six working days, the Unit Holder(s) should immediately contact HBL AML.